SHOW INFORMATION: **LUNA HALLOWEEN MARKET**	
Date	SATURDAY **(OCTOBER 23, 2027)**
Time	**SATURDAY OCTOBER 23: 4:00PM – 9:00PM**
Venue Name	ROYAL CANADIAN LEGION (BRANCH 234)
Venue Address	57 WATSON PARKWAY SOUTH, GUELPH
Setup Information	**SATURDAY OCT. 23** starting at 2:30PM **(ALL tables must be completely setup by 3:45PM sharp)**
Tear down Information	Tear down begins at **9:00pm on Saturday** (and not any earlier)
VENDOR INFORMATION	
Name of Vendor	
Business Name	
Business/Cell #	
Email	
☐ Yes ☐ No	I would like to be placed on a mailing list for future shows
Website	
Facebook/Instagram	
ITEMS YOU WILL BE SELLING: **We are only accepting a number of vendors in each category to avoid overlap.**	☐ I confirm that all Tarot/Oracle are authentic & not counterfeit, I understand that any counterfeit decks may be removed from the market.
SWAG BAGS **VENDOR WILL BE CONTRIBUTING** **(QTY OF 30 each day)**	
☐ Yes ☐ No	☐ Saturday
List items for swag bags:	
BOTH SPACE AND PAYMENT INFORMATION	

$ 175.00 (INCLUDES HST) **Etranser payment:**	**Standard Booth Space:** (L – 6ft by W 4ft) which includes the table width. **Booth includes:** 2 chairs and Wi-Fi **(table and linens not included) VENDORS MUST BRING THEIR OWN TABLE** Vendor will bring ☐ 6ft table ☐ $175.00 for standard booth space Etransfer to: lunaeventscanada@gmail.com **How Can We Help You:** Please click what applies: (This is not a guaranteed request, we will try our best to accommodate) You are required to work with the space provided, building up not out. Please choose ONE option only — either a small reader's table *or* a clothing rack (not both). Bringing a small readers table ☐ must fit in the 6x4 space Bringing a clothing rack ☐ must fit in the 6x4 space Vendor requires hydro ☐ hydro is not guaranteed due to limited access at this indoor facility. Please only request if required to operate your table at this event. **Payment Policy** Please do not submit payment until you have received an official approval email from Luna Events. Once approved, payment is due within 24 hours of receiving your approval notice. If payment is not received within this 24-hour period, your application will be considered void and your space released to another vendor. **No reminder emails will be sent.** Thank you for your cooperation.
VENDORS RESPONSIBLITIES	**All vendors are responsible for their own tables, linens and vendor insurance.**

Vendor Agreement – Luna Halloween Market (Night of the Vampire)

1. I give Mary Vivilecchia of Luna Events permission to use photos taken at the show for Facebook, Instagram, and the Luna Events website.
2. Market date and time: **and Saturday October 23rd from 4:00PM to 9:00PM.**
3. Vendor set-up begins at **2:30 PM** on **Saturday October 23rd.** Vendors must be fully set up by **3:45 PM sharp**. No late set-ups will be permitted. Please allow yourself adequate time for arrival and setup. No refunds or credits will be issued for missed setup.
4. Displays must remain within the vendor's allotted space and must not obstruct the view of neighboring booths. Nothing may be attached to walls, floors, or fixtures with nails, screws, tape, or any other material that could cause damage. Vendors are responsible for the cost of any damages.
5. Vendors understand that it is also their responsibility to promote the event. Luna Events requires that all vendors actively share and advertise the market.
6. Liability insurance is recommended. No insurance coverage is implied or provided by the **Luna Halloween Market**, Luna Events Canada, or the venue.
7. Vendors understand that Mary Vivilecchia of Luna Events Canada and the host venue, **Royal Canadian Legion – Branch 234**, will not be held responsible for any losses, injuries, or damages during the event.
8. After unloading, vendors must move their vehicles away from the doors to allow attendees closer parking access.
9. **Each booth is designated for one vendor only. Booth sharing between two or more vendors is not permitted. Each vendor must register and book their own space.**
10. Each booth includes two chairs. Vendors are responsible for bringing their own tables (unless rented in advance), linens, and materials. Booths must be staffed at all times.
11. **One table per booth only.** If you require a second table, please notify the organizer at the time of booking (additional charges may apply). Due to limited space, unapproved extra tables will not be permitted. Card readers may use a small (2 ft) table behind their booth for readings.
12. Early take-downs are **not permitted before 9:00 PM on Saturday Oct. 23, 2027**. In case of emergency, please notify Mary.
13. Vendors are responsible for removing all garbage and belongings from their space before leaving.
14. Vendors selling Tarot/Oracle decks must ensure all decks are authentic. Counterfeit decks are strictly prohibited and may be removed from the market.
15. Markets will run unless there is a full Covid-19 shutdown preventing the event. If restrictions are in place but the market is still allowed to operate, the event will proceed and booth fees remain non-refundable.
16. Once a booth space is accepted and paid for, the fee is **non-refundable**. If the market cannot run due to unforeseen circumstances, a credit will be issued for a future date. If a vendor is ill or unable to attend, it is the vendor's responsibility to arrange coverage for their booth. Otherwise, the space and payment will be forfeited.

17. Luna Events reserves the right to reschedule a market due to unavoidable circumstances such as severe weather, venue closure, or public health restrictions. Payments will be transferred to the rescheduled event. Luna Events is an inclusive organization and will only postpone events if mandates or restrictions prevent full participation by vendors and attendees.
18. Luna Events does its best to minimize product overlap; however, some overlap may occur given the size of the market.
19. Food vendors must have an up-to-date health report and are responsible for notifying Public Health of their participation. Proof of your health report must be submitted at the time of booking and kept with you during the market. Failure to provide proof may result in fines, which will be the vendor's responsibility.
20. Booth assignments are based on receipt of a **completed registration form and full payment**, in the order they are received.

♥ Remember to always have fun, support one another, and be kind. ♥

By submitting payment, I confirm that I have read, understood, and agree to all of the above conditions. **Vendor Initials:** _____